

Date 2/8/2026

Motion No. 02-01-26

Motion Form
Shark Coast Area

Submitted By: Policy Chair (Priya C)

Seconded By:

Motion: To change SCAP

Changes:

add to pg. 1:

"XVI SHARK COAST AREA HELPLINE GUIDELINES"

add to pgs. 12 & 13:

"HELPLINE CHAIR: SUGGESTED CLEAN TIME IS TWO (2) YEARS. THE LENGTH OF COMMITMENT IS ONE (1) YEAR.

THE PURPOSE OF HELPLINE SERVICE IS FOR SHARK COAST TO FULFILL THE PRIMARY PURPOSE OF NA, TO CARRY THE MESSAGE TO THE ADDICT WHO STILL SUFFERS. WE DO THIS BY HAVING A PHONELINE ANSWERING SERVICE CONNECTED THROUGHOUT THE SOUTHWEST FLORIDA (SWFL) REGION, WHICH PROVIDES UPDATED MEETING INFORMATION FOR THOSE WHO CALL.

DUTIES OF THE HELPLINE CHAIR INCLUDE:

1. **WORKING KNOWLEDGE OF 12 STEPS AND TRADITIONS**
2. **ACCESS TO A COMPUTER**
3. **MAINTAIN COMMUNICATION WITH THE REGIONAL HELPLINE CHAIR**
4. **MONITORING CALL LOGS TO ENSURE CALLS ARE BEING ANSWERED**
5. **SUGGESTED 6 MONTH VOLUNTEER EXPERIENCE ON HELPLINE BEFORE BECOMING CHAIR**
6. **ATTEND AREA SERVICE MEETINGS REGULARLY**
7. **SUBMIT AN ANNUAL BUDGET**
8. **RELAPSING CONSTITUTES REMOVAL FROM THE POSITION"**

to add to pgs. 31 & 32:

"XVI. SHARK COAST AREA HELPLINE POLICY GUIDELINES

PURPOSE

TO HAVE CLEAR GUIDELINES FOR HELPLINE CHAIRPERSON AND SUBCOMMITTEE MEMBERS

1. CHAIRPERSON

WORKING KNOWLEDGE OF 12 STEPS AND TRADITIONS

ACCESS TO A COMPUTER

MAINTAIN COMMUNICATION WITH THE REGIONAL HELPLINE CHAIR

MONITORING CALL LOGS TO ENSURE CALLS ARE BEING ANSWERED

SUGGESTED 6 MONTH VOLUNTEER EXPERIENCE ON HELPLINE BEFORE BECOMING CHAIR

ATTEND AREA SERVICE MEETINGS REGULARLY

SUBMIT AN ANNUAL BUDGET

RELAPSING CONSTITUTES REMOVAL FROM THE POSITION

2. SUBCOMMITTEE MEMBER GUIDELINES: SUGGESTED CLEAN TIME IS ONE (1) YEAR. THIS MAY BE WAIVED WITH A GROUP CONSCIENCE. THE LENGTH OF COMMITMENT IS ONE (1) YEAR.

1. EACH VOLUNTEER WILL BE GIVEN A SPECIFIC TIME SLOT FOR WHEN THEY ANSWER CALLS.

2. BEFORE GIVEN A TIME SLOT VOLUNTEERS MUST HAVE PARTICIPATED IN AN ORIENTATION.

3. VOLUNTEERS MUST HAVE KNOWLEDGE OF THE 12 STEPS AND TRADITIONS.

4. VOLUNTEERS MUST ATTEND ALL HELPLINE MEETINGS. IF A VOLUNTEER IS UNABLE TO ATTEND, THEY SHOULD REACH OUT TO SUBCOMMITTEE CHAIR.

5. RELAPSING CONSTITUTES REMOVAL FROM THE VOLUNTEER COMMITMENT.

Intent: To add a clear definition for Helpline Subcommittee chair, members, and duties

Pros:

Cons:

Motion # ___ Vote ___ / ___ / ___ (___) / (___) Pass/Fail

All Policy Changes referred back to groups (___)

Majority Abstentions: (___) Tabled (___) Amended